

Customer Instructions for using *RCG Passport*

Please follow these simple instructions to learn how to use *RCG Passport*.

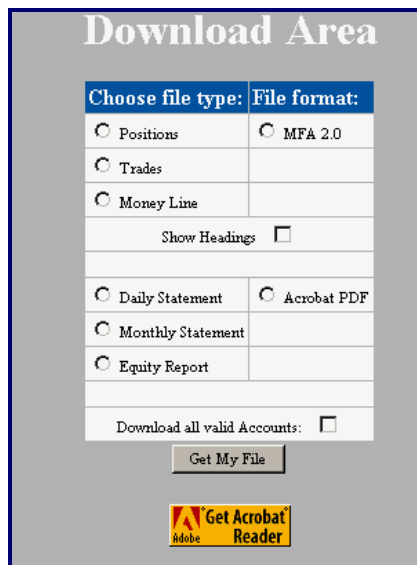
- From the RCG website at www.rcgdirect.com, go to the top of your screen and select "Technology". From there, you will select the link below titled "Daily info".

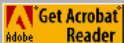
A new window will appear, and you will then be presented with a screen asking for your User Name and Password. Your User Name is your eight digit account number(no space or dash). Your Password is the password you provided to RCG in your account opening application.

- After entering your User Name and Password, select "Sign On".

You will be presented with a screen that shows your account number and name on the top left side with the following options:

- **Statements**
 - o This section will allow you to retrieve your statement in two different file formats – MFA 2.0 or Acrobat PDF.
 - To retrieve your statement in MFA format, simply click on positions, trades, or money line (depending on what exactly you would like to look at) and click on MFA 2.0. Then click "Get My File".
 - To retrieve your statement in PDF format, click on Daily or Monthly Statement, or Equity Report, as well as clicking on Acrobat PDF. Then click "Get My File".



Choose file type:	File format:
<input type="radio"/> Positions	<input type="radio"/> MFA 2.0
<input type="radio"/> Trades	
<input type="radio"/> Money Line	
Show Headings <input type="checkbox"/>	
<input type="radio"/> Daily Statement	<input type="radio"/> Acrobat PDF
<input type="radio"/> Monthly Statement	
<input type="radio"/> Equity Report	
Download all valid Accounts: <input type="checkbox"/>	
<input type="button" value="Get My File"/>	
	

- **Balances**

- **Today's Transactions**

- This will show you a listing of all of the trades made on the current trading day, and will be updated in semi real-time (delayed 20 minutes) throughout the day.
- The trades will be listed by individual contract, and will show the quantity, trade date, whether it was a buy or sell, which contract it was, and the trade price.
- ****Note**** - You can view detailed information on each specific contract by clicking on any field within the chart.

Today's Transactions						
Transaction Type	Currency	Quantity	Trade Date	Buy/Sell	Contract Description	Trade Price
Contract Total:				Buy:	Sells:	

- **History**

- This section will allow you to view transaction history from the past 2 months, as well as the current trading month. Anything earlier than the previous 2 months can be seen in Archive, not Passport. This chart will include all those fields that the "Today's Transactions" includes, with an additional field titled "Give-up Firm".
- ****Note**** - You can view detailed information on each specific contract by clicking on any field within the chart.

Transaction History							
◀ ▶		Select a new date:		November	27	2006	View Date
Transaction Type	Currency	Quantity	Buy/Sell	Contract Description	Price/Amount	Give-up Firm	
Entry Date: Monday, November 27, 2006							
Contract Total:				Buy:	Sells:		

- **Change Accounts**

- You can choose another account to view by using this tab.
 - To view another account, select the account from the drop down menu, or you can enter the firm, office number, and account number into the appropriate boxes.

Choose a new account:

Please select an account from the pulldown menu, or if you know the firm, office, and account, enter it in the boxes.

Firm Office Account

- **Preferences**
 - You are able to change the available locales (languages) and time zones in this section by using the drop down boxes for each field.

Change preferences for

Available Locales:

Available Time Zones:

Date Format Examples	
Default Date	11/28/06
Short Format	11/28/06
Medium Format	Nov 28, 2006
Long Format	November 28, 2006
Full Format	Tuesday, November 28, 2006
Time Format Examples	
Default Time	11:32 AM
Short Format	11:32 AM
Medium Format	11:32:31 AM
Long Format	11:32:31 AM CST
Full Format	11:32:31 AM CST
Number Format Examples	
Default	-123456.2
Simple Number	-123456.2
Currency	-123,456.20
Thousands Delimited	-123,456.2

- **Log Out**
 - Log Out of your RCG Passport Account
- **Help**
 - Get more information regarding each individual section, including information on building queries.
- **Contact Us**
 - Click this link to email our RCG Passport support desk directly.